

PRIVATE POOL PARTY – RENTAL REQUEST FORM

1. *Submission of request must be at least two (2) weeks prior to the first requested date. Submission of the request does not grant automatic approval.*
2. *Approval is determined by the Aquatics/Recreation Coordinator based on facility and staff availability. Notification will be sent once the request has been approved.*
3. *The organization/primary contact person will be held responsible for any injury or damage caused by the members of the group.*
4. *If cancelling, notification must be provided at least 48 hours in advance or the organization/primary contact person will be responsible for all rental fees. Note: \$30 admin fee is charged for all cancellations.*

PRIVATE POOL SESSION REQUEST

CONTACT PERSON: _____

ORGANIZATION (IF APPLICABLE): _____ TOTAL # OF PARTICIPANTS: _____

ADDRESS: _____

PHONE NUMBER: _____ EMAIL: _____

DATE(S)/TIME(S) REQUESTED: *availability is generally limited to Saturday and Sunday evenings, June – August*

Date(s)	Day	Specify START Time & Circle AM or PM	Specify END Time & Circle AM or PM
		AM / PM	AM / PM
		AM / PM	AM / PM
		AM / PM	AM / PM
		AM / PM	AM / PM

POOL USE AREA AND PRIVATE POOL RENTAL RATES:

Pool Use Area: private pool rentals include the extended east end of pool (shallow end to mid-pool with big slide and splash pad area). Water will range from 2’8” to 4’6” in depth. The deep end is not included due to limited staffing. However, if desired deep end use may be requested *instead* of the big slide use.

TWO HOUR / 1 – 60 PEOPLE:	\$230.00
ADDITIONAL HOUR:	\$90.00 / HR
ADDITIONAL PEOPLE (PER EVERY 40):	\$90.00 / PER ADD’L 40

I agree that while using the City of Alamogordo facility, I and those in my group will abide by all facility policies and rules including those indicated below and any verbal direction given by AFRC Lifeguards. _____(initials)

- **Chaperones:** rental party must provide adult chaperones for each private pool session involving youth according to the following ratios. Chaperones are expected to actively supervise children (this includes teens) in and out of the water.
 - One (1) adult chaperone for every fifteen (15) children that are ages ten (10) years or over.
 - One (1) adult chaperone for every ten (10) children that are ages seven (7) to nine (9) years.
 - One (1) adult chaperone for every two (2) children that are ages six (6) or under. Chaperones for this age level must remain within arms-reach at all times and accompany children into the water as well as on deck,.
- **Deep End Swim Test** (*if deep end use is requested and approved*): All youth (ages 17 & under) are required to take and pass the deep end swim test (administer by AFRC lifeguards) before they will be allowed in the deep end of the pool. Passing the swim test does not change the chaperone requirements indicated above.
- **Floatation Devices:** only U.S. Coast Guard approved life vests may be used by patrons. AFRC does have a limited number of life vests available for small children but not infants, please call ahead to verify availability and reserve.
- **Pool Toys:**
Allowed – small, individual toys (e.g., dive sticks, splash balls) are allowed.
NOT allowed - large toys, toy weapons and balloons (e.g., inflatable rafts or tubes, nerf or water guns, water balloons) are as they create safety and/or maintenance issues.
- **Food and beverages:** are not allowed on the pool deck. However, AFRC does have a patio adjacent to the pool where food and beverages are allowed to be brought in. Note: grilling / cooking on-site not allowed.
- **NO GLASS** in the pool and patio areas.

(Applicant – Printed Name)

(Title)

(Applicant – Signature)

(Date)

FOR FURTHER INFORMATION AND TO RETURN FORM, CONTACT:

Alamogordo Family Recreation Center
ATTN: AQUATICS/RECREATION COORDINATOR
1100 Oregon Ave.
Alamogordo, NM 88310
Office: (575) 439-4265
Fax: (575) 439-4394
Email: rmichaud@ci.alamogordo.nm.us

OFFICE USE ONLY:

Date Received: _____

Time Received: _____

Approved: _____

Not Approved: _____