



City of Alamogordo

Annual Application for Food Vendor's License

Owner/Applicant Name: _____

Owner's Address: _____

Business Name: _____

NM Tax ID: _____

Physical Address: _____

Mailing Address: _____

Email Address: _____

Phone #: _____

How is the business operated? Select your answer below:

- | | |
|--|---|
| <input type="radio"/> Mobile Food Trailer | <input type="radio"/> Ice Cream Truck |
| <input type="radio"/> Mobile Food Truck | <input type="radio"/> Temporary Food Booth,
Tent, or Stand |
| <input type="radio"/> Mobile Sidewalk Cart | |

I certify that the above information is true and correct. Per Ordinance 17-11-30 Licensing for Food Vendors, I understand that I shall file annually for a Food Vendor's License.

Print Name of Owner/Applicant

Signature of Owner/Applicant

Below is for City Clerk's Department and Finance Department Use Only

License #: _____

AR Code: WL

Fee: \$35

Receipt #: _____

Date Paid: _____



City of Alamogordo

Frequently asked Questions for Food Vendor's License

1. Where do I get a New Mexico Tax I.D. Number?

The New Mexico Taxation & Revenue Department.

Address: 1200 South St. France Drive, Santa Fe NM 87505

Phone: 1-866-285-2996

Website: <https://tap.state.nm.us/>

2. Where do I get a Food Permit, Priority II Letter, or a Temporary Food Permit?

The New Mexico Environment Department.

Address: 811 E. First Street, Suite D, Alamogordo, NM 88310

Phone: (575) 437-7115

Email: Alamogordo.ehb.state.nm.us

3. My permit from the New Mexico Environment Department expires before the Food Vendor's License does. Do you need a copy of the updated permit?

Yes. Please send us new permits as you receive them.

4. Where do I get the Alamogordo Fire Department's Food Vendor Inspection Form?

The Alamogordo Fire Department, Fire Station 1.

Address: 619 Texas Avenue, Alamogordo, NM 88310

Phone: 575-439-4117 or 575-439-4298

Email: AFD-inspections@ci.alamogordo.nm.us

5. How long is the Food Vendor's License good for?

Licenses expire 365 days after being issued. They expire on the anniversary of the date they were issued in the following year.