

## PARTY PACKAGE – RENTAL REQUEST FORM

- ***THIS IS NOT A PRIVATE PARTY. IT IS ONLY AVAILABLE DURING PUBLIC SESSIONS (POOL OR GYM) OR DURING DESIGNATED HOURS THAT AFRC IS OPEN.***
- ***You will have access to a private room for your use (e.g., gift opening, treats...) in addition to the activity area you choose for the party (e.g., pool, gym, playground).***
- ***Availability (days and times) varies based on seasonal programming.***
- ***Submission of application must be at least 2 weeks prior to the event.***
- ***Submission of application does not grant automatic approval – approval is only granted upon booking confirmation of date/time by AFRC staff and full payment of all associated fees.***
- ***Primary contact person is responsible for any damages incurred during the event and is responsible for the cleanup of any party debris in event location(s).***

**CUSTOMER AND EVENT INFORMATION**

PRIMARY CONTACT PERSON (please print): \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_ EMAIL: \_\_\_\_\_

DATE OF EVENT: \_\_\_\_\_ TYPE OF PARTY (circle one): Pool Gym Playground

EVENT TIME: \_\_\_\_\_ \$200 FOR 2-HOUR PACKAGE

TOTAL NUMBER OF ANTICIPATED PARTICIPANTS: \_\_\_\_\_

- *Package covers 20 participants, additional participants are \$4/person, maximum of 30 total.*
- *Package includes activity bands (pool, gym or playground), plates, cups, napkins, and table coverings.*

COLOR PREFERENCE FOR PLATES, CUPS, NAPKINS, TABLE COVERING: \_\_\_\_\_  
*(light blue, dark blue, red, yellow, light green, dark green, purple, orange, pink, black)*

***I agree that while using the City of Alamogordo facility I and those in my party will abide by all facility policies and rules.***

\_\_\_\_\_  
(Applicant – Printed Name)

\_\_\_\_\_  
(Title)

\_\_\_\_\_  
(Applicant – Signature)

\_\_\_\_\_  
(Date)

OFFICE USE ONLY:  
Date Received: \_\_\_\_\_ Time Received: \_\_\_\_\_ Approved: \_\_\_\_\_ Not Approved: \_\_\_\_\_